



APPLICATION FORM 2024

Fill in **ONE** application for every child.

8TH JULY TO 5TH SEPTEMBER 2024

(Excluding Santa Maria week 12th-16th August)

Registration No.

For office use only

Child's Name & Surname _____

Date of Birth _____ Age _____

Parent's Name & Surname _____

Address _____

Telephone _____ Mother's Mobile _____ Father's Mobile _____

Mother's ID No. _____ Father's ID No. _____

E-mail _____

Brother / Sister attending summer camp 2024 _____

Any medical condition Yes _____ No _____

Knows how to swim Yes _____ No _____

Summer School Fees 8.30 to 13.30 – 8 weeks

5 Day Week (Mon-Fri)
First child €650.00

5 Day Week (Mon-Fri)
Second child €610.00

5 Day Week (Mon-Fri)
Third child €150.00

3 Day Week (Tue, Wed, Thu)
First child €550.00

3 Day Week (Tue, Wed, Thu)
Second child €510.00

3 Day Week (Tue, Wed, Thu)
Third child €150.00

Fees for afternoon supervision

5 Day option €110 (for 8 weeks)

Early morning supervision is **FREE** from 7.45 to 8.30.

Afternoon supervision from 13.30 to 14.30

3 Day option €90 (for 8 weeks)

Notes _____

5% S4K early booking discount up to Tuesday 30th April

S4K SUMMER CAMP 2024 POLICIES

S4K Summer Camp has no connection with St. Dorothy's School and the children attending the Summer Club do not form part of St. Dorothy's School, Zebbug. S4K Summer Club is operated by EDUK Services.

IMPORTANT –

Do not sign this application form before you have read and understood all the conditions.

Registration & Payments

The registration form must be completed and returned to the administration office along with the required fee. This will secure your child's place subject to availability. All new registrations are processed in the order in which they are received and accompanied by full payment (cash, cheque or bank transfer). No post-dated cheques will be accepted.

Fees will only be returned if the Summer Camp is cancelled before the starting date by order of the Health Authorities.

Updating of Information

Please ensure that you inform us as soon as possible of any changes in address, contact numbers and email address. It is essential that we have all your current daytime contact number in case of any emergency.

Transport

Transport is being provided by **Coop Services Ltd** and will cover many localities. Transport can only be provided for 5days (Mon-Friday) or 3day (Tue, Wed & Thurs). No change of days will be accepted. Price will not differ for those opting for one-way.

Transportation will operate without on-board supervision.

Reservations completed until the conclusion of March 2024 will be eligible for a 20% discount. Until the conclusion of May 2024, we will initiate proactive communication with clients to confirm transportation agreements. It is imperative to acknowledge that transportation services may not be accessible for all localities. In the event that payment has been processed, a refund will be issued accordingly.

For applications received after May 2024, the confirmation of transport services will be contingent upon availability.

A separate application form needs to be filled in for use of transport. Payment for transport to be settled directly to COOP Services Ltd

After School hours

Parents or relatives collecting a child after school must register his/her name and ID number with the administration of the school when the first registration is made. Nobody will be allowed to collect a child without prior notice to the administration.

Class Group Allocation

Children are allocated to classes by their age group. Placement decisions are entirely at the discretion of the administration. Under exceptional circumstances requests for class group transfer may be considered. The decision will be based on the coach's assessment and observation of the child over a period of time.

Punctuality

It is very important that your child arrives at school on time every day. If a child arrives late it disrupts the whole class and makes it difficult for the other children to settle.

Health and Safety

All students will be under the supervision of their coaches and thus the responsibility is always of an adult that is coaching the group. No one must enter the sports area before the class begins and ensure that the coach is always present.

Accidents

We take every precaution to ensure that your child is safe with us. However should an accident occur, we will inform

you directly by phone. In the event of any serious accident or illness you will be contacted immediately. In the event of an accident which needs the attention of a doctor, the child will be taken immediately to the Polyclinic or Hospital. Parents will be contacted and asked to meet us there.

Mobile Phones/Jewellery

Children are not allowed to use or carry mobile phones during the Summer Club hours. Jewellery should also not be worn for health, safety and security reasons. Children with pierced ears should wear small studs or sleepers.

Attire

Children attending our Summer Camp are expected to wear proper clothing for all the indoor and outdoor sessions. Strictly closed shoes must be worn and also comfortable shorts, comfortable t-shirts, sun cap, plastic drinking bottle as well as a beach towel and bathing cap. Sunblock must be worn from home. Everything should be labeled and carried in a hold-all bag or back pack which should be labelled.

They need to bring a daily lunch with them as well as their personal hand sanitizer and tissues. Such items need to be placed in their bag daily. No child will be allowed to attend without such belongings.

Lost property

We do not take responsibility for the loss of damage to students' property. Please clearly label all items belonging to your child. A lost and found box is always available at the administration office.

Mid-Day Break

Children attending our Summer Club will have a two 20 minute break, outside, in a shaded area. All children must get their own lunch, we suggest that you give your children a light lunch and plenty of water to drink. Please remember that the children will swim everyday and do different sports. Water will be available to purchase. Birthday cupcakes may be sent to celebrate one's birthday.

Discipline

If a child misbehaves, the inappropriate behavior will be discussed with him/her, followed by an explanation of what is expected and why that action was not acceptable. The consequences of further misbehavior will also be explained. Coaches will strive to ensure that even the youngest children will understand.

The following WILL NOT be used:

- Severe, humiliating or intimidating punishment.
- Spanking or any other form of physical punishment.

Should a child continually misbehave, the administration will approach the parents and ask to meet for a discussion in order to understand and solve the problem together. If the behavior continues over a period of time without acceptable improvement, a final warning will be issued after which the child will be asked to leave the Summer Club.

Concerns

Please contact us immediately on a matter that affects the welfare and well-being of your child. Our staff are always willing to answer any questions or concerns that you may have.

Data Protection

I/We consent to the processing of any information by EDUK Services supplied by myself/ourselves which constitutes personal data as long as this process relates to:

- Administering the child/children's application and/or keeping of statistics.

Authorization

I/We authorize EDUK Services to keep me/us informed of their services, by email or other electronic means. I/We understand that I/we may inform EDUK Services in writing if I/we do not wish to receive this information.

Medical Services

Please state any medical condition of your child and if any medical services are required:

I/We understand that I/we have the right to request access to, and rectification of my/our personal data held by EDUK Services by directing my/our request to the Personal Data Representative of EDUK Services at St. Dorothy's Convent School, Mdina Road, Zebbug.

In case of an emergency we would take all the necessary steps to try and contact parents by calling the numbers provided on this application form. However, in the case we cannot contact the parents we will take the child to the nearest polyclinic or hospital and keep on trying to contact a member of the family to come and meet us at the polyclinic or hospital as soon as possible. This will be done only in an emergency procedure. If this consent is not given to the administration of the Summer Club we shall not be held responsible if your child needs urgent medical attention.

Kindly sign to give your consent

I/We read all the conditions listed in this application form and also give my/our consent to apply these policies when required.

Mother's Name & Surname _____

Father's Name & Surname _____

I.D. Number _____

I.D. Number _____

Signature _____

Signature _____

Total Fees paid €

Payment Details:

Cheques are made payable to EDUK Services

Cash

Bank Transfer

Cheque No.

HSBC

BOV

APS

LB

BNF

or Bank of Valletta Iban - MT19VALL22013000000040012514803 Beneficiary - EDUK Services





Triq In-Nassab
Qormi
QRM 3542

Email info@maltacoop.com
Telephone +356 2226 5800



Date: _____

Child's Name: _____

Home Address: _____

1st Person Mobile No: _____ 2nd Person Mobile No: _____

Email Address: _____

Pick Up Address: _____

Drop Off Address: _____

Please tick (X) where applicable:

AM & PM _____ AM Only _____ PM Only _____

S4K Price List

Starting Date 08/07/2024 – End Date 05/09/2024 | Santa Maria Shutdown is between 12/08/2024 – 16/08/2024

Please choose one from the below:

5 Day Programme Monday to Friday 3 Day Programme Tuesday, Wednesday & Thursday (days cannot be changed)

Transport Fees

5 Day – Zone 1 €200 5 Day – Zone 2 €240 5 Day – Zone 3 €275
3 Day – Zone 1 €150 3 Day – Zone 2 €180 3 Day – Zone 3 €225

- Zone 1: Attard, Balzan, B’Kara, Lija, Iklin, Mqabba, Mtarfa, Qormi, Rabat, Safi, Siggiewi, Zebbug, Zurrieq
- Zone 2: Bidnija, Mosta, Hamrun, Luqa, Marsa, Santa Venera, Floriana, Gharghur, Ghaxaq, Gudja, Gzira, Mgarr, Msida, Naxxar, Pembroke, Pieta, San Gwann, Sliema, St. Julians, St. Paul’s Bay, Swieqi, Ta’Xbiex, Valletta
- Zone 3: B’Bugja, Bormla, Isla, Kalkara, Marsaskala, Marsaxlokk, Mellieha, Paola, Santa Lucia, Fgura, Tarxien, Xghajra, Zabbar, Zejtun

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For applications received after May 2024, the confirmation of transport services will be contingent upon availability.

Payment for transport needs to be settled via separate cheque payable to **COOP Services Ltd.** or bank transfer to: **Iban - MT79VALL22013000000013405987090.**
Transport application to be submitted with S4K application.

20% early booking discount on transport up to Sunday 31st March